

**Fairfield Inn & Suites The Dalles**  
JOB DESCRIPTION

**POSITION:** MAINTENANCE  
**DEPARTMENT:** MAINTENANCE  
**SUPERVISOR(S):** MAINTENANCE SUPERVISOR

**SUMMARY:**

General maintenance of the Fairfield Inn & Suites The Dalles, facilities and equipment which doesn't require state or local certification. To ensure that the property do not have down periods resulting from equipment of facilities not being in working condition.

**PRIMARY RESPONSIBILITIES:**

- Yard maintenance which includes, watering of lawn and flowers and sweeping/air blowing of walkways.
- Keeping the exterior of the buildings clean and in working order, including signs, lights, garbage/recycle area, cleaning of gutters and roofs.
- Maintain and general service of pool including required chemical applications.
- All necessary minor plumbing and electrical work and installation of all parts and supplies not requiring state or local certification.
- To maintain efficient, continuous operation of the property and repairs required by housekeeping, guests, and employees.
- Painting and wall papering when needed.
- Observing and advising Maintenance Supervisor or General Manager of any necessary repairs.
- Make keys and change locks.
- Any assigned task by the Maintenance Supervisor.
- Qualified to keep property in efficient, continuous operations and to effect proper and timely maintenance.
- Wears the required uniform including name tag.

**PHYSICAL REQUIREMENTS:**

Able to lift and carry 100 lbs.

**I have read this job description and understand what is expected of me for this position.**

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee's Printed Name